

Please complete and return this form to the Resales and Staircasing Officer.

Name/s*:

Address:

Phone Number/s:

Email/s:

I/We currently own% of our home and wish to purchase a further% share.

I/We instruct Newlon to arrange for** an independent RICS qualified Valuers to value my property. A cheque for £300 is enclosed (**Payable to Newlon Housing Trust**).

I/We give permission for Newlon to pass on our contact details in order to arrange an appointment.

The Valuation will be valid for three months and in some circumstances another valuation may be required if there are unforeseen delays.

I/we have carried no improvements/the following improvements*** which need to be taken into account in the valuation.

List Improvements to be taken into account below. Please provide dates of when you notified us. Attach copy of Newlon's approval for you to proceed with improvements.

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Please note that Newlon should have been informed of any improvements that you carry out and if we have not given permission, they may not be taken into account.

* If the property is in dual names, both leaseholders must sign.
** Choose Valuer from list enclosed.
*** Please delete as appropriate.

My solicitor's name, address and telephone number is:

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My current mortgage lender is:

Signed:

Signed:

Date:

Please send cheque payable to Newlon and form to the Resales and Staircasing Officer

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- * If the property is in dual names, both leaseholders must sign.
 - ** Choose Valuer from list enclosed.
 - *** Please delete as appropriate.